

Rotary in Godalming

Charity Cyclathon 2017

30th September 2017

at Godalming Fitness Gym

High Street Godalming GU7 1DY



General Guidance

These notes are for those interested in taking part in the **Godalming Cyclathon**. This is an enjoyable event intended to raise charity funds through the sponsorship of riders and teams who participate. Cycling for about 10 minutes (on average) per rider may not sound too demanding, but remember that this is a sprint event and the winners are people who have stamina!

Details and download of forms are at our event website: <http://cyclathon-rotarygodalming.co.uk>

Format of the Competition

Teams of 2 to 5 riders (4 or 5 for Schools) cycle on static exercise bikes for a total of 50 minutes in one of 6 categories:

1. Adult (16 years and over) - General Team Entry Form
2. Over 60s - General Team Entry Form
3. Novelty dressed (no age restrictions, as this is a fun category) – General Team Entry Form
4. Family (at least 1 adult and 1 child – General Team Entry Form
5. Junior Schools and clubs etc. for the same age group - 5 riders; School Team Entry Form
6. Secondary Schools and clubs etc. for the same age group - 4 riders; School Team Entry Form

Teams that do not fit into any category can also ride without being eligible for a prize. Each team is timed by a marshal, who also records the distances covered according to the bicycle's distance meter. The greatest distance covered by a team determines the winner of each category.

Sponsorship and Payment Arrangements

All those taking part in the **Godalming Cyclathon** are urged to seek maximum sponsorship through their friends, relatives, employers, local businesses etc. The best way to facilitate this is to make use of MyDonate. It is very simple to make online donations with a credit or debit card - the website itself makes no charge of any kind for processing these transactions. This website is already open for the event – see the link in the Guidelines and How to Enter page of our website -

<https://mydonate.bt.com/events/godalmingcyclathon>. Follow the instructions in that page. You can also set up your own personal fund raising page, and then give your link to people who may sponsor you.

Some people may prefer to give you cash or a cheque, rather than pay online. For this, we offer a special Sponsorship Form, which you can download and print from our website.

If you are using our event to support other local charities, see the About page of our website for further information on this.

Enrolling a Team

If you are a school or youth club (see points 5 and 6 above) that wants to enrol a team, please go to our event website at <http://cyclathon-rotarygodalming.co.uk> and download the School Team Entry Form, which includes all the information you need to submit an application. Print a copy, complete it, and submit it as described in the form.

For all other groups, download the General Team Entry Form. Print a copy, complete it, and submit it as described in the form.

Minimum Sponsorship Requirement

To maximize the benefits for our charities, we are hoping to raise at least £100 of sponsorship for each team (or a minimum of £60 per team, where our event is also being used to support other local charities). This can be remitted at the same time that you submit your entry form, or you can ensure that this has been paid by your team via the MyDonate website or in cash or by cheque. Alternatively, a guarantee for the £100 from a Rotarian will be accepted to secure a time slot. Until the sponsorship has been paid or guaranteed, your time slot will be treated as provisional (indicated by italics in the team running order) until your sponsorship has been received.

The running order for the teams is displayed on the event website, and you need to check that your team is correctly listed after you have applied. The status of time slots can be viewed in the Guidelines and How to Enter page of our website <http://cyclathon-rotarygodalming.co.uk>.

If any problems or questions arise, please email contact@cyclathon-rotarygodalming.co.uk.